

**OASIS Reservation Submittal Profiling Requirements**  
**Effective October 1, 2001**

**Posted: 9/24/01**

***Revision dated September 28, 2001:***

The purpose of the revision is to inform customers that they should not submit reservations between 10:00 AM to 10:30 AM. BPAT has not automated the treatment of reservation requests with a concurrent bumping queue execution. If reservations are submitted during this time slot they will be refused. This treatment of reservations is only expected to last through October 9, 2001.

All Transmission Customer reservations that include the time period of October 1, 2001, and beyond are subject to BPAT's 2002 revised Open Access Transmission Tariff and the 2002 Transmission and Ancillary Service Rates. A change to OASIS to support the new rate structure is under development and will be put into production on October 1 at 8:00 AM. **As a result, no OASIS reservations will be accepted between midnight and 8:00 AM on October 1, 2001.**

All reservations after 8:00 AM on October 1 will need to be profiled based on the new profiling requirements and according to the new tariff (see instructions below). In the meantime, Transmission Customers submitting transmission reservations should continue to submit OASIS requests under current submission procedures.

In all cases, the 2002 Rates will be applied to transmission service that is effective after October 1, 2001. The 2002 Rates are posted on BPAT's website at:

<http://www.transmission.bpa.gov/tblib/ratecase/default.cfm>.

**OASIS Profiling Instructions:**

Once the new OASIS software is in place on October 1, 2001, the customer will be required to profile any reservation request for 6 days or more by doing the following:

Sign on to OASIS, then:

1. Click on 'SUBMIT Request' under Transmission Services
2. Enter all appropriate information including Sale Reference Number, Service Information, Price, Source/Sink and POR/POD Information for 1 to 5 days (you are done and ready to click "submit" unless you have a request that goes beyond 5 days).
3. If you request is greater than 5 days, click on "Edit Profile" at the top of the New Transmission Request page to take you to the Segment Editor that will allow you to input the balance of the reservation request at the price for requests greater than 6 days.
4. Click on the Reconcile Profile tab in Segment Editor.
5. Enter the Start time for the beginning day 6.
6. Leave stop time at the end of the request.

7. Leave the Capacity Requested (flat) the same.
8. Set the Bid Price for day 6 and beyond price.
9. Click on Set/Add Segment tab (this action will fill in the information below in the Daily Profile Breakdown). Verify that the price for the first 5 days and the price for 6 days and beyond are correct for the reservation you are submitting.
10. When segments are properly identified, click on Submit to send request.

See Reservation and Scheduling Procedures Section II (B)(1)(c)(Note No.2) for additional information.